

**Texas Education Agency
Standard Application System (SAS)**

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	FOR TEA USE ONLY Write NOGA ID here: <div style="border: 1px solid black; padding: 5px; transform: rotate(-90deg); transform-origin: center;"> Received Texas Education Agency 2014 APR 10 AM 11:35 Document Control Center </div>
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	Four complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Campus name/#	Amendment #
La Joya Independent School District	108912	La Joya High School	
Vendor ID #	ESC Region #	US Congressional District #	DUNS #
746001550	1	TX-028	024102451
Mailing address		City	State ZIP Code
200 West Expressway 83		La Joya	TX 78560-4001

Primary Contact

First name	M.I.	Last name	Title
Alda	T	Benavides	Superintendent Of Schools
Telephone #	Email address		FAX #
956-323-2002	a.benavides@lajoyaisd.net		956-323-2010

Secondary Contact

First name	M.I.	Last name	Title
Martha	E	Treviño	Grant Development Coordinator
Telephone #	Email address		FAX #
956-323-2678	m.trevino4@lajoyaisd.net		956-323-2679

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Alda	T	Benavides	Superintendent of Schools
Telephone #	Email address		FAX #
956-323-2002	a.benavides@lajoyaisd.net		956-323-2010

Signature (blue ink preferred)

Date signed

Alda Benavides

3/25/14

Only the legally responsible party may sign this application.

701-14-107-001

Schedule #1—General Information (cont.)

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Other Operating Costs (6400)	<input type="checkbox"/>	<input type="checkbox"/>
11	Capital Outlay (6600/15XX)	<input type="checkbox"/>	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration [Grant Management Resources](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A	B	C	D
			Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600/ 15XX	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost (%):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Due to TTIPS grants awarded to our other high schools, La Joya High School has been unable to move forward with implementation of electronic instructional materials used to ensure access for students through loaned equipment for learning at school and at home. La Joya High School is looking into this grant in order to supplement the supporting resources that our district is providing to our campus, such as hardware, software, and infrastructure. Through this grant, La Joya High School will be able to provide the wireless Internet connectivity resource to the homes of the students that need it. It will also require La Joya High School to improve its professional development in technology. With the Technology Lending Program Grant, districts can move forward with the implementation of electronic instructional materials while ensuring access for students through loaned equipment for learning at school and at home. With this grant, La Joya High School will bring innovative support systems to help students master the multi-dimensional abilities required of them in the 21st Century and beyond.

District Technology Planning Committee: The **budget** was developed based on campus technology needs, individual student needs, and student academic achievement.

Management Plan: A person on an administrative level will be responsible to oversee the issuing, tracking, and inventorying of all technology equipment and resources. A tracking software system will be implemented to provide high quality management of all technology equipment and resources. Alongside a campus administrator, a Digital Learning Committee, picked by the campus principal, will oversee the implementation and evaluation of the program at the campus. The liaison between TEA and the campus will be an administrator designated by the principal. This administrator will submit all required written activity/progress reports during the project as specified by TEA. At the end of the project, the La Joya High School's administrator selected by the principal will provide a final evaluation report in the format requested by TEA. The Digital Learning Committee will monitor and evaluate the percentage of teachers integrating a Learning Management System in their delivery of instruction as well as assessment of student progress. Furthermore, the campus will utilize the local instrument developed as part of the School District Evaluation of Performance in Community and Student Engagement to rate the campus for the digital learning environment (House Bill 5, Section 46 a Subchapter C, Chapter 39, TEC Code, Section 39.0545).

Grant funds will be used to purchase software, hardware, online resources, and wireless Internet connectivity resources. Intentional planning will occur to coordinate the implementation of all digital tools provided to the campus by all funding resources to ensure that students are provided with the device that is most-appropriate to their learning needs.

During the grant committee meetings, the members will review and evaluate the effective implementation of all TEA program requirements and the Program Specific Assurances as stipulated in the Statutory Requirements and the TEA Program Requirements of this RFA.

Vision Statement:

It is the vision of the La Joya Independent School District that every student be empowered through the integration of technology with problem solving, critical thinking, and lifelong learning skills needed to be a competent, productive citizen of the 21st Century.

La Joya High School will enhance their current technology in their homes as well as updated hardware and software

Economically-Disadvantaged:

The population is 99.66 percent Hispanic in origin, while the remaining .3 percent is a mixture of Anglo, Asian or Pacific Islander or African American. The enrollment by gender is 51.10% male and 48.90% female. The average household income is less than \$7,000.00 and 96.9 percent of the students are of low socio-economic status. A significant number (2,341 or 8.01%) of the 29,328 students come from migrant families. The schools are scattered over an area of 226 square miles, of which only 20% is populated. The abundance of inexpensive rural property for homes, combined with the influx of recent immigrants is creating a growth of almost 2,000 students per year.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The La Joya I.S.D. Long Range Technology Plan is based on information from a review of the literature on technology and technology integration, results from the Texas STaR Chart data, surveys and interviews with administrators, teachers, Campus Technologists, the District Technology Committee, the district DEIC committee, and a survey of school site hardware and instructional media.

Students must be provided many and varied opportunities to experience technology in their daily lives. The effective operation of technology tools will prepare students to work in an ever-changing technological environment. However, technology is most powerful when applied to solving problems. When confronted with a challenge, students should be able to utilize their awareness and proficiency with today's technology as one of their many resources. The rapid changes of our society and technology require that the environment of the organization to be well suited to the adoption of new and emerging technologies. This will ensure that students are surrounded by a current representation of technology tools.

Teachers are encouraged to use technology to improve instruction as well as strategies to make learning more exciting and interesting. Technology is an effective method of providing students access to ideas and resources outside of their personal environment. By utilizing the many tools available, teachers can provide students with opportunities to interact with our global society. This will in turn increase student engagement and participation in class activities as students begin to take ownership and charge of their own learning. Engaged and highly-motivated students leads to improved attendance and achievement. Technology is also a tool to be utilized by all staff members in the support functions of the district. Technology resources that facilitate the operation of the organization must be in place to ensure that employees, and therefore the organization, are as effective and efficient as possible.

Underlying the exciting opportunities technology provides to both students and staff, the District shall provide support in many forms such as maintenance, repair, replacement, staffing, funding, infrastructure, etc.

Purpose of Program

Texas Education Code Section 32.201 authorizes the TEA to implement the Technology Lending Program Grant. The program awards grants to Texas public school districts and open-enrollment charters to implement a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. In awarding grants, the TEA will consider the availability of existing equipment to students in the Texas public school district or open-enrollment charter school and other funding available to the school district or open-enrollment charter school. With the Technology Lending Program Grant, districts can move forward with the implementation of electronic instructional materials while ensuring access for students through loaned equipment for learning at school and at home.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 108912	Amendment # (for amendments only):
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32	
Grant period: October 1, 2014, to August 31, 2016	Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	\$	\$	\$	
Schedule #9	Supplies and Materials (6300)	6300	\$100,000	\$	\$100,000	
Schedule #10	Other Operating Costs (6400)	6400	\$	\$	\$	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	\$	\$	\$	
Total direct costs:			\$	\$	\$	
Percentage% indirect costs (see note):			N/A	\$	\$	
Grand total of budgeted costs (add all entries in each column):			\$100,000	\$	\$100,000	

Administrative Cost Calculation

Enter the total grant amount requested:	\$100,000
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	\$15,000

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #9—Supplies and Materials (6300)						
County-District Number or Vendor ID: 108912				Amendment number (for amendments only):		
Expense Item Description						
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					Grant Amount Budgeted
	<input type="checkbox"/>	Print shop fees	<input checked="" type="checkbox"/>	Technology-related supplies	\$81,500	
	<input type="checkbox"/>	Postage	<input type="checkbox"/>	Other:		
	<input type="checkbox"/>	Copy paper	<input type="checkbox"/>	Other:		
6399	Technology Hardware—Not Capitalized					
	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted
	1	External keyboards & peripherals for tablets	Instructional Use	TBD based on device	\$10,000	\$18,500
	2	Protective Covers for tablets	Instructional Use	*TBD	\$8,500	
	3				\$	
	4				\$	
	5				\$	
6399	Technology software—Not capitalized				\$	
6399	Supplies and materials associated with advisory council or committee				\$	
Subtotal supplies and materials requiring specific approval:					\$	
Remaining 6300—Supplies and materials that do not require specific approval:					\$	
Grand total:					\$100,000	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page. *TBD means to be determined.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds															
County-district number or vendor ID: 108912										Amendment # (for amendments only):					
Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.															
Total enrollment:										2382					
Category	Number	Percentage	Category										Percentage		
African American	0	N/A	Attendance rate										86.45%%		
Hispanic	2382	N/A	Annual dropout rate (Gr 9-12)										4.9%		
White	0	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)										N/A		
Asian	0	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)										N/A		
Economically disadvantaged	2306	96.6%	Students taking the ACT and/or SAT										N/A		
Limited English proficient (LEP)	377	15.8%	Average SAT score (number value, not a percentage)										N/A		
Disciplinary placements	110	3.9%	Average ACT score (number value, not a percentage)										N/A		
Comments															
Demographic information and enrollment based on October Snapshot 2013, Disciplinary placements based on TAPR, Texas Academic Performance Report 2012-13. Attendance based on March 21, 2014.															
Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.															
School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public											774	575	538	495	2382
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:											774	575	538	495	2382

2013 PEIMS Fall Snapshot

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Schedule #13—Needs Assessment

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Due to our high rate of economically-disadvantaged students, access to Internet is limited for most students. We see this grant as an opportunity for students to gain access to Internet resources that they would not be able to get otherwise. Our Vision Statement states that every student must be empowered through the integration in technology with problem-solving, critical thinking and life-long learning skills needed to be a competent, productive citizen of the 21st Century.

Our grant committee was comprised of a technology teacher, librarian, Gifted and Talented/AP classroom teacher, a credit recovery/dropout prevention classroom teacher, the campus principal, the District Technology Director, the District Technology Coordinator, the District Grant Coordinator and the District Accountant.

The needs were determined taking into account the existing inventory of technology of the current technology lending program in place at La Joya High School. Needs were prioritized according to the natural progression of advancing a viable lending program for students and teachers with Wi Fi infrastructure.

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Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Internet Access for students that do not have it	Partner with the public libraries and community centers serving La Joya High School's students to provide wireless connectivity to the Internet. La Joya ISD commits to increasing capabilities for accessibility to Wi Fi by providing hardware, such as Hot Spots, access points, and routers to our public libraries and community centers since many of our homes are located in highly rural areas with minimal access to cellular towers.
2.	Insufficient technology devices for the students including, but not limited to, computers, laptops, Chromebooks ,Tablets, covers, carrying and storage cases, tracking devices/software installed;	The funding from this grant will allow us to target the student needs of electronic devices needed at home and school for their academic success.
3.	Equipment Insurance	Grant funds will be used to purchase a policy that will cover equipment and or encumber the funding for the next 3 years. All insurance will occur during the grant's time period.
4.	Equipment Maintenance or extended warranty	Through the use of these grant funds, the equipment purchased will include an extended warranty.
5.		

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Schedule #14—Management Plan

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Campus Principal	Texas Principal's Certificate or Administrator or Mid-Management Administrator; Master's Degree in Education Field, 3 years of experience in an instructional leadership role
2.	Technology Director & Coordinator	Master's Degree, highly-proficient in grant-writing, principal certification, highly-technology literate, deep understanding of TEA grant guidelines and stipulations, highly-qualified as a principal in secondary schools, flawlessly organized, highly-committed to promoting technology literacy in the district, exemplary interpersonal skills, supremely skilled in effective writing and communication skills
3.	District Accountant	Bachelor's Degree in accounting, deep knowledge of grant-writing and submitting expenditure reports to TEA, Office of the Governor on a timely basis, as required in guidelines and stipulations
4.	District Grant Coordinator	Master's Degree, deep understanding of grant-writing, 7.5 years as a grant development coordinator, highly knowledgeable in complying with any evaluation requirements established by TEA, the Office of the Governor and the US Department of Education
5.	La Joya High Grant-Writing Teachers	Bachelor's Degree, Texas Teaching Certificate, with required endorsements for subject/level assigned, or other permits as approved by state, grant-writing experience preferred

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Professional Development	1. Summer Professional Training	06/03/2014	08/08/2014
		2. In-school training(1 st 3 months of grant)	08/18/ 2014	12/31/2014
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Needs Analysis	1. Inventory of existing technology equipment	08/01/2014	09/30/2014
		2. Identify needed technology	09/01/ 2014	09/30/2014
		3. Acquire quotes for needed technology	09/01/ 2014	09/30/2014
		4. Compile the technology list with quotes	09/01/ 2014	09/30/2014
		5.	XX/XX/XXXX	XX/XX/XXXX
3.	Purchase equipment	1. Submit requisitions and get Purchase Orders	10/01/2014	11/21/2014
		2. Items delivered and tagged	11/30/2014	12/19/2014
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Lending Procedures	1. Orientation to Students, Parents and Teachers	10/01/2014	10/31/2014
		2. Technology Loan Agreements are signed and filed.	10/01/2014	10/31/2014
		3. Technology items will be loaned through library	11/30/2014	06/01/2015
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
5.	End of year Procedures	1. All items will be returned by the end of the year.	06/02/2015	06/05/2015
		2. Inventory of technology equipment	06/01/2015	06/05/2015
		3. Evaluation of success of program	05/01/2015	06/05/2015
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The La Joya ISD District Improvement Plan emphasizes high expectations and college and career readiness for all students. Goals and performance measures are outlined and targets are specified for the attainment of these measures. The District implements a rigorous curriculum and instruction program to close achievement gaps to ensure that all students reach their academic potential. With the collaboration and guidance of the Curriculum and Instruction Department staff, the focus is placed on aligning processes and program for student results.

The targets are set at the beginning of the year using previous year's results. Measures include the following: End-of-Course Exams, scale scores on reading and math (STAR Enterprise programs), TELPAS, AMAO 1, 2, 3, Reading Renaissance participation and success rates, student program certifications (improving student participation in Career and Technical Education), college readiness, student participation in ACT, SAT, Accuplacer, average composite scores in ACT, SAT tests, average scores on the PLAN test, percentage of college readiness graduates, number of students in dual enrollment classes, number of Texas Scholars, number of DAP graduates, percentage of UIL participation, number of AP exams with a score of 3, 4 or 5, percentage of participation in AP courses and the four-year-graduation rate percentages. Targets specify the increase in percentage points or numbers for each of these measures for the current year.

Each campus must address strategies and activities to achieve the set targets for the measures pertaining to their campus. To help campuses meet their targets, campus visits are conducted, feedback and support provided by C&I staff to campus personnel. Assistance with program implementation and interventions to help campuses meet their goals is a priority of the C&I staff.

Goals of performance measures are communicated to administrative staff, teachers, students, parents, and members of the community in several ways; such as the La Joya ISD's website, emails, letters in both English and Spanish, monthly parental and staff meetings, home visits, local channel 17 district television spots, giant community advertisement billboards, electronic message boards, electronic marquee, District newspaper, and the district newspaper, El Noticiero.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

La Joya ISD currently provides a mobile device (iPad) to freshmen students as part of the 1:1 district technology initiative. La Joya High School participates in the GEAR-UP Program through TAMU Laredo, through which students and teachers are provided with technology devices. In order to maximize effectiveness of grant funds, access to these funds will supplement our current initiative by providing more technology devices to more students.

To ensure commitment from campus participants, ongoing professional development for integrating technology in instruction will be provided by campus and district leaders. To enhance teachers' skills, selected campus teachers will participate in a Trainer of Trainers Technology Integration Academy offered by the district. Teachers will be trained on Apple, Microsoft and Google platforms in June 2014. These Master Teachers will in turn serve as role models and mentors for other teachers in the integration of technology in instruction. Staff will be trained on the implementation of the SAMR Model by Dr. Ruben Puentedura in helping them transform current instructional practices with integration of technology and instruction. According to the SAMR Model, teachers will be at the highest stage of technology integration, (Transformation) when they "use technology for the creation of new tasks previously inconceivable." These trainings will occur beginning in the summer of 2014 and throughout the subsequent years. Staff will share best practices with technology integration with other staff at weekly department meetings.

Federal and state funds will continue to be allocated to the campus for students' academic gains. La Joya ISD will not supplant any funds if awarded this grant. The Technology Committee, with their evaluation process, will continue to oversee the project to ensure proper implementation and progress of the technology lending equipment.

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By TEA staff person:

Schedule #15—Project Evaluation

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Teacher STaR Chart: School Technology and Readiness	1.	This is a teacher tool used for self-assessing efforts to effectively integrate technology across the curriculum aligned with the Texas Long Range Plan for Technology.
		2.	
		3.	
2.	Classroom visits and observations	1.	Teacher improvement in the use of technology
		2.	Feedback on level of technology integration in instruction
		3.	Student Improvement in the use of technology
3.	Record of Item Usage Report(EOSI)	1.	Quantity of technology items issued to staff and students
		2.	Frequency of technology items issued to staff and students
		3.	
4.	Internet Usage	1.	This will be monitored and reported monthly to the campus by the District Technology department.
		2.	
		3.	
5.	Attendance and success rates	1.	Attendance reports will be generated every 6 weeks to determine percentage of improvement in attendance.
		2.	Course passing rates will be reviewed every 6 weeks to determine student success in courses.
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Teacher STaR Chart is completed early in the fall. Results will be used to compare teachers' level of proficiency in technology integration from year to year. Professional development will be tailored based on need and level of proficiency and offered to teachers.

An observation checklist will be used by administrative staff, curriculum coordinators and department leaders to determine the level of technology integration during classroom visits conducted weekly. Observation checklist will include types of technology used, duration of technology use, types of products/integration created by technology and whether technology integration was teacher or student-led.

Record of Item Usage Report (EOSI) will be used to indicate usage and needs analysis for technology. This will be monitored and reported every nine weeks to campus staff by library personnel.

Internet Usage will show students' hours of online usage. These reports will be generated by the District's Technology Department. Evaluation will occur per semester by the Campus Digital Committee which will be selected by the principal.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

La Joya ISD currently provides a mobile device (iPad) to freshmen students as part of the 1:1 district technology initiative. La Joya High School participates in the GEAR-UP Program through TAMU Laredo, through which students and teachers are provided with technology devices. This grant will allow us to enhance the current technology- lending program by purchasing other digital equipment necessary to bring Wi Fi and technology equipment to students and teachers, including, but not limited to, computers, laptops, Chromebooks ,Tablets, covers, carrying and storage cases, tracking devices/software installed.

La Joya ISD will partner with the public libraries and community centers serving La Joya High School students to provide wireless connectivity to the Internet. La Joya ISD commits to increasing capabilities for accessibility to Wi Fi by providing hardware, such as Hot Spots, access points, and routers to our public libraries and community centers since many of our homes are located in highly rural areas with minimal access to cellular towers.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 108912

Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

iPads for the 9th grade 1:1 Initiative were purchased through local funds. Upgrades in technology hardware, such as desktops, laptops, document cameras, video projectors and printers for La Joya High School have been purchased this spring through local and Title 1 funds. Chromebooks and iPad minis have been purchased through GEAR-UP funds for freshmen students and teachers this year. AirServer licenses have been purchased by the technology department for La Joya High School teachers, allowing them to project their iPad screen to the projectors.

If awarded this grant, La Joya High School will have the opportunity to acquire technology devices in addition to these listed above, making it possible for more students to have access to technology. As with all other technology, devices purchased with these grant funds will be processed through the library (check-out/check-in, maintained and inventoried).

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 108912

Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

At La Joya ISD, we operate on the Mission Statement, "Educational Excellence: The Right of Every Student." The position demands that every adult in the organization will act purposefully to create conditions for every student to receive maximum educational services. Our Mission Statement is based on a series of foundation beliefs regarding learning and teaching as a reciprocal relationship. We are an integral part of learning where students become successful and productive contributors to our global society. One of our foundation beliefs is that "state of the art technology should be integrated into the lives of students to enhance their learning and prepare them for the 21st Century." In support of this foundation belief, one of our district goals is to "provide technology application skills to promote 21st Century Learning." Through these grant funds, our staff will integrate technology into the lives of students which will enhance their learning experience.

Promoting and cultivating a college and career readiness culture will be more feasible through the use and implementation of technology in the classroom and at home.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 108912

Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Due to TTIPS grants awarded to our other high schools, La Joya High School has not had the opportunity to move forward with implementation of electronic instructional materials used to ensure access for students through loaned equipment for learning at school and at home. La Joya High School is looking into this grant in order to supplement the supporting resources that our district is providing to our campus, such as hardware, software, and infrastructure. Through this grant, La Joya High School will be able to provide the wireless Internet connectivity resource to the students that need it. It will also require La Joya High School to improve its professional development in technology. With the Technology Lending Program Grant, La Joya High School can move forward with the implementation of electronic instructional materials while ensuring access for students through loaned equipment for learning at school and at home.

La Joya ISD will partner with the public libraries and community centers serving La Joya High School's students to provide wireless connectivity to the Internet. La Joya ISD commits to increasing capabilities for accessibility to Wi Fi by providing hardware, such as Hot Spots, access points, and routers to our public libraries and community centers since many of our homes are located in highly rural areas with minimal access to cellular towers.

With this grant, La Joya High School will bring innovative support systems to help students master the multi-dimensional abilities required of them in the 21st Century and beyond.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 108912

Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Under the new graduation requirements, (HB5) students must graduate with an endorsement in a career pathway. Curriculum requirements are set for each endorsement and by having technology readily-accessible for students, they will be successful in obtaining this endorsement. The endorsements are STEM, Business and Industry, Public Service, Arts and Humanities, and Multi-Disciplinary Studies.

Access to technology would facilitate the teaching of, and address the 6 strands in technology applications as outlined in the Texas Education Agency's State Enrichment Curriculum as recommended in the Texas Long Range Plan for Technology. Through the study of the 6 strands in technology applications, students use creative thinking and innovative processes to construct knowledge and develop products. Students communicate and collaborate both locally and globally to reinforce and promote learning. Research and information fluency includes the acquisition and evaluation of digital content. Students develop critical thinking, problem-solving, and decision-making-skills by collecting, analyzing, and reporting digital information. Students practice digital citizenship by behaving responsibly while using technology tools and resources. Through the study of technology operations and concepts, students use technology-related terms, concepts, and data input strategies.

Through the study of technology applications, students make informed decisions by understanding current and emerging technologies, including technology systems, appropriate digital tools and personal learning networks. As competent researchers and responsible digital citizens, students use creative and computational thinking to solve problems while developing career and college-readiness skills.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 108912

Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Students have access to digital library services, such as Brain Pop, Britannica School Edition, Discovery Education, info-based Ebooks and EBSCO which are online instructional resources accessible from school or home. Students utilize these digital resources in multiple curriculum areas to complete tasks such as research, major projects, and project-based learning assignments.

Agile Mind is the designated curriculum currently used for all Algebra 1 classrooms. It is a web-based program where teachers and students access lessons, assignments, and assessments. The usage time by teachers is monitored and reported by the math coordinator. Accelerated math is an online program where students are tested in the beginning, middle and end of year to diagnose proficiency in their math skills.

iLit reading program is implemented with 9th grade students struggling with reading. The program is made available to students and teachers through the use of the iPad. Pearson works closely with our language arts coordinators to assess student progress. Reading Renaissance is implemented district-wide for monitoring reading progress. Students are tested in the beginning, middle and end of the school year to monitor reading level of proficiency. Students who are not on level receive interventions as prescribed in their reading progress monitoring.

Project Share is used by staff and students at La Joya ISD. Campus librarians provide links to all available online resources on their campus webpage for easy access to all students and staff.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 108912

Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014–December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

During June of 2014, teachers will be allowed to participate in a Master Teacher for Technology Integration Academy. Teachers will be trained on the implementation of technology tools through the Apple, Google and Microsoft Platforms. These teachers will be certified Trainer of Trainers at the completion of this academy. They will be role models for other staff members.

In July of 2014, all staff will have the opportunity to attend the District Summer Technology Conference (I3T Conference) Inspire Innovation Through Integration of Technology. A variety of technology-integration sessions will be offered at this conference which will take place at La Joya High School.

In July of 2014, staff will have the opportunity to attend a two-day iPad Academy as well as the following professional development sessions on Microsoft Office, Edmodo, and Web 2.0 tools.

Professional development sessions (during Saturdays) on the integration of technology in classroom instruction will continue to be offered during the fall of 2014. Topics for professional development will be addressed based on teacher proficiency levels of integration i.e. iPad Apps, iTunes U, Edmodo, Google Docs, teacher management apps, iBooks Author, iMovie, etc.) The goal is to help teachers move to a digital and paperless environment for the delivery of instruction.

All professional development sessions described above will be provided through district funds.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our district has provided funds for upgrading the infrastructure at all comprehensive high schools. Cabling and wiring was replaced throughout the campus and access points were placed in every single classroom, cafeteria, gym, hallways, and library, improving access to wireless network. The district, through our instructional resources and technology department, purchased additional bandwidth for all high schools, thus allowing more devices to access the network.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 108912

Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Due to the rural nature of properties in our district, we are unable to provide internet access to every home at this time, mainly due to lack of cellular towers in those areas. However, our district will partner with the public libraries and community centers serving La Joya High School students to provide wireless connectivity to the Internet. La Joya ISD commits to increasing capabilities for accessibility to Wi Fi by providing hardware, such as Hot Spots, access points, and routers to our public libraries and community centers.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Along with improving the infrastructure at La Joya High School, this campus has a dedicated technician to address any technical and network issues that may arise. Work orders for technical issues are submitted electronically and addressed in a prompt and timely manner to limit downtime in the classroom and ensure that instruction is never segmented.

In an effort to assist all teachers and students in developing lessons with technology applications and the use of technology integration strategies that impact teaching and learning, and thus student achievement, two campus technologists are designated from among the faculty. Their responsibilities include ensuring CIPA compliance, including i-SAFE certification for Internet safety, training on Skyward Gradebook and Attendance, and assuring all teachers and students have access to online textbooks, online resources, and databases. These campus technologists also provide training on the use of all digital tools available on campus.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 108912

Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Once new technology equipment arrives at the district level, every device is archived with the serial number and a local asset tag that is adhered to the device. This information, as well as the equipment, is forwarded to the campus librarian for reference when issuing out equipment. The librarian schedules an orientation with campus staff to present the technology equipment available for check-out for both staff and students. Teachers, in turn, present this information to the students so they are aware of the resources available. Teachers and students wishing to request the use of a technology device, must submit all the required documents. (Loan Agreement Documents, Student Technology Acceptable Use Policy Forms). After request is approved, the librarian will scan the asset tag number on the device under that student's or teacher's account. Also archived under the teacher's and student's account are the peripherals, chords, cables that are needed for the use of the device. Students are allowed to check out technology on a six-weeks basis to allow more students access to technology. Technology checks are conducted at certain intervals throughout the year to account for inventory. At the end of the year, all technology is returned to the library for the final end-of-the-year inventory audit.

The campus technician is responsible for maintaining all technology equipment at the campus level, including installing software, setting up the hardware, addressing internet connectivity issues, installing whiteboards, etc. Additional assistance is available from the Instructional Resources and Technology Department as needed to address campus-wide technical concerns.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 108912

Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

La Joya ISD has liability insurance with Property Casualty Alliance of Texas that provides insurance coverage for district property.

In purchasing the technology, a 3-year warranty will be included in the purchase. This will ensure that technology items are protected and insured for any unforeseen technical issues.

EOSI systems is in place at La Joya ISD. It is used at the library when technology and library resources are issued to students and staff. This software keeps an inventory for every individual being issued these resources. Students and staff are held accountable for returning these items. If not returned, campus conducts an inquiry or investigation as needed. Furthermore, any technology purchased through this grant will be used solely by the students and teachers for instructional purposes as specified in the grant.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

La Joya ISD currently has a loan agreement and policy in place for the issuing of technology devices for students and staff. The Loan Agreement, signed by parents and students, outlines specific student and parent responsibilities for the proper handling and usage of the technology device.

One of the important components of this agreement/policy is the education of digital citizenship and appropriate online behaviors. Cyber safety rules are frequently reviewed with students throughout the year and presented to parents through various parent orientations. Publications on online safety and cyber etiquette are provided to parents and students. (Publications obtained from Common Sense Media and the FCC) These publications are also available at the La Joya High School Library. Before students can access any technology/mobile device, parents must attend orientation and sign technology loan agreement.

Students are expected to adhere to the Student Code of Conduct, Student Handbook, Acceptable Use Policy, Board Policies and Federal/State Laws pertaining to technology use and online behavior. This information and the Non-Discrimination Policy is available to the public via the La Joya ISD Website www.lajoyaisd.com.

It is the policy of the La Joya Independent School District not to discriminate on the basis of gender, age, handicap, religion, race, color or national origin in its educational programs.

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